



## REQUEST FOR FUNDS

HEAD COACH \_\_\_\_\_ SPORT \_\_\_\_\_

SCHOOL \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

CELL NUMBER \_\_\_\_\_ ALTERNATIVE CONTACT # \_\_\_\_\_

**IMPORTANT:** To get on the Redlands Benchwarmers Board of Directors monthly agenda to present your Request for Funds for review and approval, please contact the Redlands Benchwarmers President, Mike DeWees, by cell phone at 808-353-1123 or by email at [mikedeweess09@gmail.com](mailto:mikedeweess09@gmail.com), and do so at least 5 days before the scheduled board meeting. The Benchwarmers meet on the 3<sup>rd</sup> Tuesday of each month at the Redlands Elks Lodge at 7pm (663 New York Street, Redlands). Once you've been scheduled to present your request, complete this form and attach copies of price quotes from vendors. At least two comparative quotes are required. Bring 15 copies of your completed request for distribution at the meeting. This form **MUST** be signed by the school's Athletic Director and unless special arrangements are made beforehand with the Benchwarmers President, the Head Coach is expected to make the presentation.

All funds are paid directly to Vendors, The Redlands Benchwarmers do not reimburse for items already purchased.

**REDLANDS BENCHWARMERS ONLY FUND VARSITY SPORTS PROGRAMS.**

**Purpose of Requested Funds:**

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Athletic Director's Signature

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Head Coach's Signature